
ACADEMIC INFORMATION

MILITARY SERVICE CREDIT

CCC awards credit for military training and experience. Evaluation is based on recommendations in "A Guide to the Evaluation of Educational Experiences in the Armed Services," published by the American Council on Education, as these recommendations apply to students' degree programs. Credit hours will be placed on the transcript with a "P" for "Pass" and counted toward graduation requirements.

Students must provide documentation of training completion and assignment to military duties. Please ensure all prior educational transcripts: DD-295, DD-214, Army/American Council on Education Registry Transcript System (AARTS), Coast Guard Institute Transcripts, and Sailor/Marine/American Council on Education Registry (SMART) are submitted for evaluation promptly. It is the student's responsibility to ensure that all transcripts are submitted to the Registrar.

Academic credit earned for courses appearing on an official transcript from a regionally accredited college will be evaluated according to College policies and accepted subject to the approval of the Vice President of Academic Affairs. Transfer credits based on a different unit of credit than the one utilized by CCC are subject to conversion before being transferred. Only the official transcript and course evaluations performed by the Vice President of Academic Affairs are final. Any preliminary reviews by campus personnel are unofficial, not binding, and subject to change.

- All students must be enrolled in at least six hours at CCC and have declared a degree objective.
- The Vice President of Academic Affairs will review and, if applicable, seek advice from the responsible Division Chair and full-time faculty to approve or disapprove the military credit.
- Students must complete at least 15 credit hours at CCC with a "C" before military credit will be awarded.