
ACADEMIC INFORMATION

CREDIT BY EXAMINATION

A student enrolled in regular semester classes or a prospective student who subsequently enrolls in 12 credit hours at Colby Community College may be permitted to earn college credits through institutional credit by examination. The student must have the necessary qualifications, and the course must be approved by faculty in the discipline and the Division Chair to qualify for credit by examination. The Vice President of Academic Affairs grants final approval.

A maximum of 24 hours of credit by examination courses will qualify for credit toward graduation from CCC. Academic credit will be awarded for credit by examination courses after the student has successfully completed 12 credit hours at CCC.

A student indicating background knowledge in a college course offered by CCC may contact the appropriate Division Chairperson to obtain information on credit by examination. The student must petition the Vice President of Academic Affairs for credit by examination. Credit by examination will not be given if the student has previously received credit for a more advanced course in the same discipline.

A non-refundable \$15 examination fee will be charged for each examination. The student will be required to be enrolled in the class for which they desire credit and pay the current standard rate for tuition and fees. The test fee and tuition and fees must be paid to the Student Accounts office before the examination. Following completing 12 credit hours at CCC and completing the examination, a grade of "CR" (credit) will be recorded on the transcript for the course for which the student petitioned to receive credit by examination. The student is responsible for contacting the transfer institution to determine its policy on institutional credit by exam coursework.