



## Men's and Women's Wrestling Mats RFP

Athletic Department  
Colby Community College  
1255 S. Range Ave.  
Colby, KS 67701

| RFP information field      | Response                                                                     |
|----------------------------|------------------------------------------------------------------------------|
| Procurement contact        | Kenny G. Hernandez                                                           |
| Phone                      | <a href="tel:(785)460-5548">(785) 460-5548</a>                               |
| Email                      | <a href="mailto:kenny.hernandez@colbycc.edu">kenny.hernandez@colbycc.edu</a> |
| Issue date                 | August 10, 2026 at 5:00 p.m.                                                 |
| Proposal due date and time | September 4, 2026 at 12:00 p.m. (noon)                                       |

### Background and Introduction

Colby Community College is located in the northwest corner of Kansas, approximately 50 miles from the Colorado and Nebraska borders. The area is part of the High Plains, sweeping upward to the Rocky Mountains 250 miles to the west.

Colby Community College offers a variety of one- and two-year degree and transfer programs. From its humble beginning in 1964, which consisted of makeshift classrooms in downtown buildings, the College has blossomed into a dynamic institution of more than 2,200 students. In addition to an 80-acre main campus, CCC operates a 60-acre farm for students to use as a hands-on laboratory and training facility. A pioneer in outreach education, CCC accommodates hundreds of off-campus students by offering classes in the 14-county service area and around the globe through ColbyConnect.

Athletically, Colby is a member of the NJCAA and competes as a member of the nationally recognized Kansas Jayhawk Community College Conference. The Trojans boast 3 NJCAA National Championships, 31 Region 6 Championships, and 19 Conference titles.

### Men's Sports

- Baseball
- Men's Basketball
- Men's Cross Country
- Men's Indoor/Outdoor Track
- Men's Wrestling

### Women's Sports

- Women's Basketball
- Women's Cross Country
- Women's Indoor/Outdoor Track
- Women's Wrestling
- Softball
- Volleyball

### Co-ed Programs

- Equestrian
- Livestock Judging
- Rodeo



## Purpose

Colby Community College is seeking bids for two collegiate wrestling mats for the women's and men's wrestling programs. The mats must be collegiate regulation size and suitable for freestyle and folkstyle competitions. The mats must also be branded to meet Colby Community College branding guidelines.

## Scope of Work and Specifications

A submission must, at a minimum, include all of the following:

- Two collegiate NCAA-compliant competition wrestling mats.
  - Provide the manufacturer and country of origin.
  - Mats must be suitable for both freestyle and folkstyle competition.
  - Mats must use roll-up or sectional construction suitable for transportation.
  - Mats must include heavy-duty storage straps.
  - Mats must include matching seam tape.
- Digital artwork and a proof showing the proposed mat design and compliance with Colby Community College branding guidelines. [View the Colby Community College Branding Guide \(PDF\).](#)

## Proposal Requirements

The proposal must include the following information and attachments:

- A detailed cost section that identifies all applicable charges:
  - Base price per mat.
  - Extended price for two mats.
  - Initial design, revisions, proofs, and final production files.
  - Incorporation of the College logo, colors, and other branding.
  - Heavy-duty storage straps.
  - Storage carts and dollies.
  - Seam tape included with the purchase and pricing for future seam tape purchases.
  - Shipping and freight.
  - Optional accessories, such as cleaning kits and repair kits.
- Warranty details for the proposed mats.
- A description of the timeline from contract award through delivery. Delivery is expected no later than November 30, 2026.
- Three previous collegiate references for the same mats being proposed.
- The recommended cleaning and maintenance schedule and anticipated service life under collegiate use.
- Proof of current general liability insurance with minimum aggregate coverage of \$1,000,000.

## Submission Instructions

To be considered in the selection process, interested parties must submit a copy of their proposal by email no later than 12:00 p.m. (noon) on September 4, 2026, to:

Colby Community College  
Attn: Kenny G. Hernandez  
Re: Wrestling Mat Provider  
[kenny.hernandez@colbycc.edu](mailto:kenny.hernandez@colbycc.edu)

- Late responses will not be accepted and will be deleted upon receipt.
- The College is not liable for any cost incurred by any person or firm responding to this RFP.
- The College reserves the right to reject as non-responsive any proposals that are not organized and formatted as described in this RFP.

## Evaluation and Selection Process

The CCC Administration will review submitted proposals and make a recommendation to the Board of Trustees at the September 21, 2026 meeting. The contract is expected to be officially awarded on September 22, 2026. Mats must be delivered and received no later than November 30, 2026.



## Mandatory Disclosures and Requirements

### Tax Exempt

Colby Community College (CCC) is a tax-exempt entity. All bids should reflect that sales tax is not included in the final submission. A State of Kansas Project Exemption Certificate (PEC) will be provided if requested.

### Exclusions

If any exclusions are included in the proposal, vendors must clearly define them in a section labeled "Exclusions."

### Subcontracted Work (if applicable)

If any work on this project will be outsourced to a third party, the vendor name and the work expected to be completed must be included in the proposal.

### Proof of General Liability Insurance

Each vendor must include proof of current general liability insurance as part of the proposal. The policy should have minimum aggregate coverage of \$1,000,000.

### Performance Bond (if applicable)

Pursuant to CCC institutional policies, all projects exceeding \$100,000 may require the vendor to purchase and provide proof of a performance bond covering the entire project.

## Questions and Communications

Vendors should direct inquiries and questions only to the following individuals at CCC. Communication received by anyone else at CCC should not be included in the proposal.

**Kenny Hernandez:** [kenny.hernandez@colbycc.edu](mailto:kenny.hernandez@colbycc.edu) or (785) 460-5548

**Justin Villmer:** [justin.villmer@colbycc.edu](mailto:justin.villmer@colbycc.edu) or (785) 460-5407

## Statement of Disclosure

The Board reserves the right to reject any or all bids, to accept that bid which appears to be in the best interest of the College, to waive any informalities in any part of any bid, and to reject any or all bids received after the date and time specified.

## Project Timeline

| Milestone         | Date or Deadline                             |
|-------------------|----------------------------------------------|
| RFP issued        | August 10, 2026 at 5:00 p.m.                 |
| Proposal due date | September 4, 2026 at 12:00 p.m. (noon)       |
| Vendor selection  | September 21, 2026 Board of Trustees meeting |
| Contract award    | September 22, 2026                           |
| Delivery deadline | No later than November 30, 2026              |