

**Colby Community College (CCC) – Dental Hygiene Schick 33 Intraoral Sensor Starter Kit
RFP (Submission deadline is noon on May 22, 2024)**

Overview and Background:

Colby Community College is located in the northwest corner of Kansas, approximately 50 miles from the Colorado and Nebraska borders. The college was established in 1964; it is a dynamic institution of more than 2,400 students. In addition to a main campus of approximately 60 acres, CCC operates a 60-acre farm for students to use as a hands-on laboratory and training facility. CCC is seeking bids for a new feed wagon for their 60-acre farm.

Project Goals:

CCC is seeking competitive, sealed bids in order to purchase a Schick 33 Intraoral Sensor Starter Kit to activate scaling with a single tap rather than continued foot pedal usage. This equipment is needed for the training and curriculum that occur at the College's training facility, located at 1255 S. Range Ave., Colby, Kansas 67701

General Information about one (1) Schick 33 Intraoral Sensor Starter Kit:

Colby Community College seeks to purchase one (1) Schick 33 Intraoral Sensor Starter Kit:

- CMOS-APS technology
- USB 3 interface
- 3 cable lengths: 90cm; 180 cm; 27 cm
- Imaging sizes: #0 – pediatric; #1 – smaller adult; #2 - adult
- High resolution: 33 lp/mm
- Capability to share files: JPEC; ZIP; postcard

Any questions can be directed to Sheri Knight, Vice President of Business Affairs, at (785) 460-5407 or email her directly at sheri.knight@colbycc.edu

The RFP will be posted on CCC's website, <https://www.colbycc.edu/vendors>, and can be downloaded from there directly as of 5:00 p.m. on May 16, 2024.

Project Timeline:

The Dental Hygiene Cavitron Jet Plus Ultrasonic Scalers bid proposed **MUST** include an ETA for delivery to CCC on or before August 1, 2024. If you are not able to meet or exceed this deadline, please provide a timeline that you are able to accommodate. Preference may be provided to vendors who can complete the RFP in an expedited manner.

Submission of Proposals:

Respondents to this RFP must submit their sealed proposal – by hand or email – no later than 12:00 p.m. (CST) on May 22, 2024, to Sheri Knight, located in the Thomas Hall Administration Office (CCC's Main Campus), or via email sheri.knight@colbycc.edu.

*The proposals will be opened by the Vice President of Business Affairs.

Anticipated Selection Schedule:

All submitted proposals will be reviewed and evaluated, and then CCC will recommend a proposal to the President no later than May 24, 2024. The selected vendor will be notified within 24 hours after a recommendation has been approved.

Elements of Proposal:

A submission should, at a minimum, include the following elements:

1. Manufacturer and model of unit being proposed.
2. All additional options/unique features.
3. Please disclose the Manufacture Suggested Retail Price (MSRP).
4. Specific warranty details for each unit proposed.
5. Document any related fees or processing fees.
6. Document any delivery fees to have the items delivered to CCC.
7. Document any installation fees to have the items set up for use.
8. Discuss any costs associated with hauling off old equipment.
9. Timeframe to secure and deliver items.

Mandatory Disclosures:**Tax Exempt:**

Colby Community College (CCC) is a tax-exempt entity. All bids should reflect no sales tax included in the final submission.

Exclusions:

If any exclusions exist as a part of this proposal, vendors must clearly define them in a section labeled *exclusions*.

Sub-Contracted Work (if applicable):

If any of the scope of the project will be outsourced to a third party, the vendor name and work to be completed must be included in the proposal. CCC reserves the right to request a different subcontracted company.

RFP Questions (if applicable):

Vendors should only direct inquiries and questions to the following individual(s) at CCC.

Bobette Maier

Phone: (785) 460-5449

Email: bobette.maier@colbycc.edu

Any communication received by anyone else at CCC should not be included in the proposal.

Point(s) of Contact:

- Sheri Knight, sheri.knight@colbycc.edu or contact her directly at (785) 460-5407.

Statement of Disclosure:

The board reserves the right to reject any or all bids, to accept that bid which appears to be in the best interest of the college, to waive any informalities in any part of any bid, and to reject any or all bids received after the date and time specified. Any bid may be withdrawn prior to the scheduled time for the opening of bids. The bidder to whom the award is made may be required to enter into a written contract with the college and provide a performance or public works bond as required by law or the Board of Trustees (where applicable).