



April 20, 2026

Dear Members:

The regular meeting of the Board of Trustees of Colby Community College will be held on **Monday, April 20, 2026, at 5:00 p.m.** in the Board Room, Thomas Hall, of Colby Community College, Colby, Kansas, to access the meeting via Zoom, please utilize this link: <https://colbycc.zoom.us/j/7507007180> or call in utilizing this number: + 1 312 626 6799 US (Chicago), *Meeting ID: 750 700 7180*

Items of business on the agenda include the following:

I. Open Meeting

II. Introductions

III. Approval of the Consent Agenda

- A. Minutes of March 16, 2026
- B. Resolution #9 (as presented in the finance packet)

IV. Reports

- A. Student Presentation/Program Overview-Ms. Cristina Palacio, Ms. Ariane McCary /Mr. Daniel Blake
- B. Reports from Administrators
 - 1. Nikol Nolan, Student Affairs
 - 2. Angel Morrison, Academic Affairs
 - 3. Justin Villmer, Business Affairs
 - 4. Doug Johnson, Public Information
 - 5. Kenny Hernandez, Athletics
 - 6. Seth Carter, President

V. Foundation Update

VI. Business

- A. Old Business
 - i. Applicant Travel Reimbursement Policy (Action)
- B. Colby Commitment Scholarship (Action)
- C. Disposition of Surplus (Action)
- D. ERP System (Action)
- E. Newman University Memorandum of Understanding (Action)
- F. Policy Review (Administrative Organization, Board Discretion, and Organization Structure Policy)
- G. Request to Change May 2026 BOT Meeting Date (Action)
- H. Room and Board Rates (Action)
- I. Tuition/Fees (Action)
- J. Executive Session
 - a. Action if Necessary

VII. Reports and Comments

- A. Comments from Trustees
- B. Public Comments/Other Items

VIII. Adjournment

Respectfully,

Seth Macon Carter
President



RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
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CCC Mission: **Challenge** students to adapt to a diverse society. **Create** opportunities for student growth. **Connect** student learning with professional experiences.

I. CALL TO ORDER

The regular meeting of the Board of Trustees of Colby Community College was called to order by Chair Patrick Toth in the Thomas Hall Board Room on Monday, April 20, 2026, at 5:00 p.m.

MEMBERS PRESENT

Patrick Toth, Jessica Vaughn, Arlen Leiker, Zack Odell, Donna Henry, Audrey Hines, and President Dr. Seth Carter.

OTHERS PRESENT

Nikol Nolan, Justin Villmer, Angel Morrison, Melissa Rickford, Kenny Hernandez, Todd Ohlrogge, Michael Ruiz, Daniel Blake, Cristina Palacio, Ariane McCary, and Derek White, Dr. Jeffrey Sekavec, Sara Jamison, and Alicia Moore joined via Zoom. Doug Johnson recorded the minutes.

II. INTRODUCTIONS

Introductions were made during presentations.

III. APPROVAL OF THE CONSENT AGENDA

Donna Henry moved to approve the consent agenda that included the March 16, 2026, meeting minutes, the March 29, 2026, annual retreat minutes, employee contracts, and Resolution No. 9, as presented in the finance packet. The motion was seconded and carried.

IV. REPORTS

A. Presentation/Program Overview

Ms. Cristina Palacio, Ms. Ariane McCary/Mr. Daniel Blake

Vice President Morrison introduced sociology instructor Daniel Blake, who provided an overview of the sociology program. He reported enrollment and instructional data for the current academic year, including student participation, course offerings, and credit hour production. Mr. Blake then introduced two student presenters:

Ariane McCary presented research on institutionalized discrimination and health disparities, focusing on systemic inequities in healthcare access, treatment, and outcomes.

Cristina Palacio presented research on accent-based discrimination, addressing bias in employment and social settings based on speech patterns and pronunciation.

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B. Reports from Administrators

1. Nikol Nolan, Student Affairs

Executive Vice President Nolan reported that laptops are now in use at Norton Correctional Facility, expanding educational opportunities for students there. She also announced upcoming commencement ceremonies at Hutchinson Correctional Facility on May 13, Colby's main commencement on May 15, and Norton Correctional Facility on May 18.

2. Angel Morrison, Academic Affairs

Vice President Morrison reported that enrollment is underway for summer and fall sessions. She also shared that the Higher Learning Commission has approved the welding program at the Norton Correctional Facility. Additionally, committees are preparing for the HLC accreditation visit to Colby in the fall.

3. Justin Villmer, Finance and Operations

Vice President Villmer reported on campus construction activity, including demolition of the maintenance shed and upcoming traffic impacts associated with the new dorm and maintenance shed projects. He also noted positive institutional momentum and ongoing operational planning.

4. Doug Johnson, Public Relations

Commencement details would be announced within the coming days. All ceremonies will be streamed through the College's athletics website.

5. Kenny Hernandez, Athletics

Director Hernandez said spring seasons are concluding. He also discussed postseason competition, sophomore recognition events, and the annual athletics banquet on April 29 at City Limits Convention Center.

6. Seth Carter, President

President Carter provided comments throughout the meeting on business agenda items.

V. FOUNDATION UPDATE

Director Melissa Rickford thanked the Trustees for their support at the record-breaking annual auction. She also discussed scholarship awarding activity, donor engagement, and continued financial growth for student scholarships.

VI. BUSINESS

A. Old Business: Applicant Travel Reimbursement Policy

Trustees reviewed the revised Applicant Travel Reimbursement Policy, updated to reflect the IRS business mileage reimbursement rate.

Zack Odell moved and was seconded to accept the policy as presented. The motion

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was adopted 5-1.

B. Colby Commitment Scholarship

The Board discussed extending the Colby Commitment Scholarship through Spring 2027. It was recommended that it be reviewed annually.

Jessica Vaughn moved and was seconded to renew the Colby Commitment Scholarship through Spring 2027 and reevaluate it at that time. The motion carried.

C. Disposition of Surplus

Items identified for disposal included five cows and one herd bull from the beef program due to breeding, health, or productivity concerns; numerous legacy or broken IT assets such as monitors, computers, laptops, tablets, office phones, cameras, networking equipment, printers, audio/visual equipment, and related accessories; and obsolete or nonfunctional veterinary nursing program equipment, including a dental base unit, ventilator, radiographic positioning aids, vaporizer, and patient monitor. Disposal methods included sale through Oakley Livestock Sale barn, auction through Purplewave, e-waste recycling, resale when feasible, or landfill disposal.

Donna Henry moved and was seconded to dispose of the items as presented. The motion carried.

D. Enterprise Resource Planning (ERP) System RFP

The Board reviewed the results of the College's ERP Request for Proposal process to replace multiple standalone systems with a modern, cloud-based platform supporting student services, finance, human resources, payroll, financial aid, reporting, and business intelligence.

A campus-wide task force developed the RFP, responded to vendor questions, and evaluated four proposals: CoreCampus, Ellucian Colleague, Jenzabar One, and Thesis Elements with Sage Intacct. Following demonstrations and review of functionality, scalability, integration, support, and cost, the task force recommended CoreCampus.

The proposed five-year contract totals \$967,661, with annual costs adjusted by FTE and an annual 3% escalator. Costs include \$263,428 in Year 1 (implementation), followed by \$168,331, \$173,381, \$178,582, and \$183,939 in Years 2 through 5.

Audrey Hines moved and was seconded to accept the bid from CoreCampus at a total cost of \$967,661 over five years. The motion carried.

E. Newman University Memorandum of Understanding

The Board reviewed a Memorandum of Understanding between Colby Community College and Newman University to expand bachelor's degree completion opportunities for students in Northwest Kansas. The partnership creates transfer

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pathways in education, nursing, healthcare, and business, allowing CCC students to continue into Newman's upper-division programs through on-site, hybrid, or online delivery. Newman will also provide up to \$20,000 annually in scholarships for eligible CCC transfer students and up to \$7,400 per year in Pell Match funding for qualifying students, subject to eligibility and institutional allocation.

Zack Odell moved and was seconded to accept the MOU as presented. The motion carried.

F. Policy Review: Administrative Organization, Board Discretion, and Organization Structure

The Board reviewed proposed policy revisions that clarified existing language and updated a job title.

Donna Henry moved and was seconded to approve the policy updates. The motion carried.

G. Request to Change May 2026 Board of Trustees' Meeting Date

Trustees discussed moving the May 2026 regular meeting from May 18 to May 11 because of scheduling conflicts.

Zack Odell moved and was seconded to change the May Board of Trustees meeting to May 11, 2026, and the motion carried.

H. Room and Board Rates for 2026-27

The administrative team recommended a 1% increase in housing rates and a 1% increase in the College's meal plan. A variety of scenarios were presented.

Jessica Vaughn moved and was seconded to accept the room and board rates as presented. The motion carried.

I. Tuition/Fees for 2026-27

The administrative team recommended increasing the scholarship fee structure by \$7 per credit hour and leaving tuition unchanged. This was done to ensure the College is in compliance with K.S.A. 71-203.

Donna Henry moved and was seconded to accept the tuition and fees rates as presented. The motion carried.

J. Executive Session

At 6:15 p.m., Donna Henry made a motion to enter an executive session pursuant to the non-elected personnel exception under the Kansas Open Meetings Act, K.S.A. 75-4319(b)(1) for 20 minutes, to discuss matters relating to non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed. The open

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meeting was to resume in the Board Room at 6:35 p.m. Those invited to remain in the executive session included the Board of Trustees and the President. The motion was seconded and carried.

The Board concluded the executive session at 6:35 p.m. and returned to an open session with no action taken.

At 6:35 p.m., Jessica Vaughn moved to enter into executive session pursuant to the non-elected personnel exception under the Kansas Open Meetings Act, K.S.A. 75-4319(b)(1) for 10 minutes, to discuss matters relating to non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed. The open meeting was to resume in the Board Room at 6:45 p.m. Those invited to remain in the executive session included the Board of Trustees and the President. The motion was seconded and carried.

The Board concluded the executive session at 6:45 p.m. and returned to an open session with no action taken.

At 6:45 p.m., Donna Henry made a motion to enter into executive session pursuant to the non-elected personnel exception under the Kansas Open Meetings Act, K.S.A. 75-4319(b)(1) for 20 minutes, to discuss matters relating to non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed. The open meeting was to resume in the Board Room at 7:05 p.m. Those invited to remain in the executive session included the Board of Trustees. The motion was seconded and carried.

The Board concluded the executive session at 7:05 p.m. and returned to an open session with no action taken.

VII. REPORTS AND COMMENTS

Comments from Trustees:

No comments from the Trustees.

VIII. ADJOURNMENT

At 7:06 p.m., the meeting was adjourned.

Signed: _____

Chairperson

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Signed: _____

Secretary