



March 16, 2026

Dear Members:

The regular meeting of the Board of Trustees of Colby Community College will be held on **Monday, March 16, 2026, at 5:00 p.m.** in the Board Room, Thomas Hall, of Colby Community College, Colby, Kansas, to access the meeting via Zoom, please utilize this link: <https://colbycc.zoom.us/j/7507007180> or call in utilizing this number: + 1 312 626 6799 US (Chicago), *Meeting ID: 750 700 7180*

Items of business on the agenda include the following:

I. Open Meeting

II. Introductions

III. Approval of the Consent Agenda

- A. Minutes of February 16, 2026
- B. Resolution #8 (as presented in the finance packet)

IV. Reports

- A. Student Presentation
- B. Program Overview
- C. Reports from Administrators
 1. Nikol Nolan, Student Affairs
 2. Angel Morrison, Academic Affairs
 3. Justin Villmer, Business Affairs
 4. Doug Johnson, Public Information
 5. Kenny Hernandez, Athletics
 6. Seth Carter, President

V. Foundation Update

VI. Business

- A. Old Business
- B. Applicant Travel Reimbursement Policy (Action)
- C. Disposition of Surplus (Action)
- D. Family Physical Therapy and Sports Center PTA Agreement (Action)
- E. Norton Correctional Facility East Unit-Stockton Approval (Action)
- F. Performance Expectations Policy (Action)
- G. Sandhills PT North Platte PTA Agreement (Action)
- H. Staff Computer RFP (Action)
- I. Student Drug Testing Policy (Action)
- J. Resignations (Action)
- K. Executive Session
 - a. Action if Necessary

VII. Reports and Comments

- A. Comments from Trustees
- B. Public Comments/Other Items

VIII. Adjournment

Respectfully,
Seth Macon Carter
President



RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
March 16, 2026

CCC Mission: **Challenge** students to adapt to a diverse society. **Create** opportunities for student growth. **Connect** student learning with professional experiences.

I. CALL TO ORDER

The regular meeting of the Board of Trustees of Colby Community College was called to order by Chair Patrick Toth in the Thomas Hall Board Room on Monday, February 16, 2026, at 5:00 p.m.

MEMBERS PRESENT

Patrick Toth, Jessica Vaughn, Arlen Leiker, Zack Odell, Donna Henry, Audrey Hines, and President Dr. Seth Carter.

OTHERS PRESENT

Nikol Nolan, Executive Vice President; Angel Morrison, Vice President of Academic Affairs; Melissa Rickford, Institutional Advancement Director; Kenny Hernandez, Athletic Director; Todd Ohlrogge, IT Director; Jim Worthington, Ellucian representative; and Derek White, The Sunflower Standard. Doug Johnson recorded the minutes.

II. INTRODUCTIONS

Jim Worthington from Ellucian introduced himself to the Trustees.

III. APPROVAL OF THE CONSENT AGENDA

Henry moved to approve the consent agenda that included the February 16, 2026, meeting minutes, employee contracts, and Resolution No. 8, as presented in the finance packet. Hines seconded; the motion carried.

IV. REPORTS

A. Student Presentation

There was no student presentation because of spring break.

B. Program Overview

There was no program overview presentation because of spring break.

C. Reports from Administrators

1. Nikol Nolan, Student Affairs

EVP Nolan shared that since its implementation on December 1, 2025, the website chatbot had answered approximately 250 questions and is estimated to have saved staff 21 hours. The chatbot data helps identify frequently asked questions and areas of the website that may need improvement to make access easier for prospective and current students.

2. Academic Affairs, Angel Morrison

VP Morrison reminded the Board of the annual bull sale on March 20. She noted that

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there would be music concerts and other year-end events to report on at the April meeting.

3. Finance and Operations

President Carter reported that an amended budget will be republished in April. The amount will not change; the updated budget only affects spending authority.

4. Doug Johnson, Public Relations

Commencement plans continue. The College will stream this year's ceremony on the institution's YouTube channel.

5. Kenny Hernandez, Athletics

Winter sports concluded earlier in the month. A rodeo coach was hired and will be starting soon. The Trojans Booster Club held a successful social on March 8 at Center Pivot, and similar events may be held later in the year or beginning again in the fall.

6. Seth Carter, President

Dr. Carter thanked Arlen Leiker for attending meetings in Topeka. President Carter shared that the state was approximately \$500 million structurally imbalanced for the fiscal year and that substantial cuts were likely forthcoming.

V. FOUNDATION UPDATE

The Foundation is finalizing plans for the March 28 scholarship benefit auction. Traffic for the auction website was strong, with more than 700 page views and around 300 unique visitors as of the prior week.

VI. BUSINESS

A. Old Business

No old business discussed.

B. Applicant Travel Reimbursement Policy

President Carter presented a reimbursement structure for prospective employees and their associated interview costs.

Leiker moved to approve the Applicant Travel Reimbursement Policy as presented. Hines seconded; the motion failed by a 2–4 vote, with Henry, Odell, Vaughn, and Toth voting no.

C. Disposition of Surplus

The surplus items presented for disposition include multiple home-raised bulls and heifers scheduled to be sold at the College's annual bull sale on March 20, 2026. The disposal list also had a Craftsman snow thrower, Garden King front-tine tiller, Fox Valley striping machine, Graco airless paint sprayer, fertilizer spreaders, a Jacobsen walk-behind leaf blower, a John Deere backpack blower, and cattle panels and chute equipment. Additionally, the College requested to dispose of a 2001

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International bus and two solar-powered golf carts (four-seat and six-seat). These items have been identified by the respective departments as no longer needed and are proposed for disposal through sale, donation, recycling, or landfill as appropriate.

Vaughn made a motion to dispose of the items as suggested. Leiker seconded; the motion carried.

D. Family Physical Therapy and Sports Center PTA Agreement

President Carter presented a standard PTA clinical agreement with Family Physical Therapy and Sports Center in McCook, NE, to allow PTA students to complete clinical rotations.

Henry moved to approve the agreement as presented; Leiker seconded; the motion carried.

E. Norton Correctional Facility East Unit-Stockton Approval

Approval was requested to offer postsecondary courses at the Norton Correctional Facility East Unit in Stockton, Kansas, to allow submission of required documentation to the U.S. Department of Education, the Higher Learning Commission, and the Kansas Board of Regents.

Vaughn made a motion to approve offering postsecondary courses at the Norton Correctional Facility East Unit. Henry seconded; the motion carried.

F. Performance Expectations Policy

The proposed policy expands upon existing policies by establishing clearer guidelines for employee performance expectations, remediation procedures, and, when necessary, termination. The policy applies only to staff, as the Master Agreement governs faculty performance expectations.

Henry moved to approve the policy as presented. Leiker seconded; the motion carried.

G. Sandhills PT North Platte PTA Agreement

President Carter presented a standard PTA clinical agreement with Sandhills Physical Therapy & Sports Rehab in North Platte, NE, to allow PTA students to complete clinical rotations.

Leiker moved to approve the agreement as presented. Hines seconded. The motion carried.

H. Staff Computer RFP

Competitive, sealed bids were solicited for the purchase of computers and monitors to replace and refresh essential equipment. The following vendors submitted bids:

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Aztek Computers (\$53,299); E-Logic (\$60,646.40); Government Goods (\$53,507.40); Howard (\$61,186); Hypertec (\$67,249; did not meet specifications); MVATION (\$56,817.20); vPrime Tech (\$56,528); and Zones (\$44,243.10; did not meet requirements).

The lowest responsive bid that met the specifications and included a three-year warranty was submitted by Government Goods for HP ProDesk 4 G1i units for \$53,507.40.

Hines made a motion to accept the bid from Government Goods as presented. Vaughn seconded; the motion carried.

I. Student Drug Testing Policy

President Carter presented a proposed student drug testing policy to address gaps in the current policy by allowing testing of non-athlete students in residence halls when there is reasonable suspicion of drug use.

Hines moved to approve the policy as presented. Odell seconded; the motion carried.

J. Resignation

President Carter presented resignations from:

Landon Bailey, Farm Manager
A.J. Shanahan, Assistant Men's Basketball Coach
Jarrod Stanford, Head Men's Basketball Coach
Jacob Wetter, Grounds Manager

Each resignation was submitted to pursue other opportunities.

Henry made a motion to accept the resignations as presented. Hines seconded; the motion carried.

K. Executive Session

At 5:43 p.m., Vaughn made a motion to enter an executive session for 30 minutes with Trustees and President Carter pursuant to the non-elected personnel exception under the Kansas Open Meetings Act, KSA 75-4319(b)(1), in order to protect the privacy and interests of the individuals involved. Henry seconded; the motion carried.

At 6:13 p.m., Trustees returned to an open session. Odell moved to convene a 5-minute executive session with Trustees and President Carter to discuss non-elected personnel. Leiker seconded; motion carried.

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At 6:18 p.m., Trustees returned to an open session. Odell made a motion to terminate the contract of Josephine Munk. Hines seconded; the motion carried.

VII. REPORTS AND COMMENTS

Comments from Trustees:
None.

VIII. ADJOURNMENT

At 6:21 p.m., the meeting was adjourned.

Signed: _____
Chairperson

Signed: _____
Secretary