

December 1, 2025

Dear Members:

A special meeting of the Board of Trustees of Colby Community College will be held on Monday, December 1, 2025, at 5:00 pm in the Thomas Hall Boardroom of Colby Community College, Colby, Kansas, for the purpose of receiving vendor presentations on the Dorm/Maintenance Shed RFP. To access the meeting via Zoom, please utilize this link: <https://colbycc.zoom.us/j/7507007180> or call +1 312 626 6799 US (Chicago), Meeting ID: 750 700 7180.

I. Open the Meeting

II. Review and Approve the Notice of Special Meeting

III. Business

A. Dorm/Maintenance Shed RFP-Vendor Presentations (Action, if Necessary)

IV. Adjournment

Respectfully,

Seth Macon Carter
President



RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
December 1, 2025

CCC Mission: **Challenge** students to adapt to a diverse society. **Create** opportunities for student growth. **Connect** student learning with professional experiences.

CALL TO ORDER

A special meeting of the Board of Trustees of Colby Community College, Thomas County, Kansas, was held in the Thomas Hall Board Room on Monday, December 1, 2025, at 5:00 p.m. The purpose of the meeting was to hear vendor presentations regarding the Dorm and Maintenance Shed Request for Proposals (RFP).

MEMBERS PRESENT

Patrick Toth, Jessica Vaughn, Zack Odell, Arlen Leiker, Donna Henry, and President Dr. Seth Carter.

MEMBERS ABSENT

Audrey Hines.

OTHERS PRESENT

Nikol Nolan, Executive Vice President; Justin Villmer, Vice President of Finance and Operations; Angel Morrison, Vice President of Academic Affairs; Todd Ohlrogge, IT Director; Kenny Hernandez, Athletic Director; and Derek White, The Sunflower Standard. Dustin Kauffman, Director of Compliance, joined via Zoom. Doug Johnson recorded the minutes.

I. OPEN THE MEETING

Chair Toth opened the meeting at 5:00 p.m. and welcomed individuals from QMC.

II. REVIEW AND APPROVE THE NOTICE OF SPECIAL MEETING

Arlen Leiker made a motion to approve the Notice of Special Meeting, and Donna Henry seconded the motion. It passed 5-0.

III. BUSINESS

Dorm and Maintenance Shed RFP Vendor Presentations

Each vendor delivered an independent presentation and responded to questions from the Trustees.

QMC was represented by Jesse Bauman, Rachel Siemers, and Austin Powers. Additional presenters included Grant Creager of Innovative Design in Architecture and Jeremy Klima of Special Engineering Solutions.

At 5:46 p.m., QMC concluded their presentation and exited the room.

Stephens Construction began its presentation at 5:48 p.m., represented by owner Mitchell Gatz and James Mellin of Mellin & Associates Architects, P.C.

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

December 1, 2025

At 6:26 p.m., Stephens Construction concluded the presentation and exited the room.

Following both presentations, the Trustees held a discussion. President Carter said that he would prepare follow-up questions to ensure an accurate comparison of the proposal's components.

No formal action was taken.

IV. **ADJOURNMENT**

At 6:55 p.m., Jessica Vaughn moved to adjourn. Zack Odell seconded the motion, which passed 5-0.

Signed: _____
Chairperson

Signed: _____
Secretary