

January 22, 2024

Dear Members:

The regular meeting of the Board of Trustees of Colby Community College will be held on **Monday, January 22, 2024, at 5:00 p.m.** in the Board Room, Thomas Hall, of Colby Community College, Colby, Kansas, to access the meeting via Zoom, please utilize this link: <https://colbycc.zoom.us/j/7507007180> Password: 101520CSC or call in utilizing this number: + 1 312 626 6799 US (Chicago), *Meeting ID: 750 700 7180*

Items of business on the agenda include the following:

I. Open Meeting

II. Introductions

III. Approval of the Consent Agenda

- A. Minutes of December 18, 2023
- B. Resolution #6 (as presented in the finance packet)

IV. Business

- A. Old Business
- B. Cybersecurity Firewall RFP (Action)
- C. Cybersecurity XDR RFP (Action)
- D. General Student Eligibility for Federal Title IV Financial Aid Policy Review (Action)
- E. Rodeo Lease Agreement (Action)
- F. Saint Francis Memorandum of Agreement (Action)
- G. Zero Trust Endpoint RFP (Action)
- H. Resignation (Action)
- I. Executive Session
 - a. Action if Necessary

V. Foundation Update

VI. Reports

- A. Reports from administrators
 - 1. Nikol Nolan, Student Affairs
 - 2. Tiffany Evans, Academic Affairs
 - 3. Sheri Knight, Business Affairs
 - 4. Doug Johnson, Public Information
 - 5. Kenny Hernandez, Athletics
 - 6. Seth Carter, President

VII. Reports and Comments

- A. Comments from Trustees
- B. Public Comments/Other Items

VIII. Adjournment

Respectfully,



Seth Macon Carter
President



RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
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CCC Mission: **Challenge** students to adapt to a diverse society. **Create** opportunities for student growth. **Connect** student learning with professional experiences

I. CALL TO ORDER

The regular meeting of the Board of Trustees of Colby Community College, Thomas County, Kansas, was held in Thomas Hall on Monday, January 24, 2024, at 5:00 p.m.

MEMBERS PRESENT

Arlen Leiker, Donna Henry, Audrey Hines, Patrick Toth, Jessica Vaughn, and Dr. Seth Carter.

OTHERS PRESENT

Dr. Tiffany Evans, Vice President of Academic Affairs; Nikol Nolan, Vice President of Student Affairs; Sheri Knight, Vice President of Business Affairs; Melissa Rickford, Institutional Advancement Director; Kenny Hernandez, Athletic Director; and Deb Bickner, English Instructor. Joining via Zoom were Todd Ohlrogge, IT Director; Michaelle Bliss, Nursing Director; Doug McDowall, IT Technician; Cathy McVey, Nursing Instructor; and Dana Juenemann, Assessment Coordinator. Doug Johnson recorded the minutes.

AGENDA AMENDMENT

Arlen Leiker made a motion to move items “V. Foundation Update” and “VI. Administrative Reports” before item “I. Executive Session” in the Business section of the agenda. Audrey Hines seconded the motion, and it carried 5-0.

II. INTRODUCTIONS

Those attending on Zoom introduced themselves.

III. APPROVAL OF THE CONSENT AGENDA

Donna Henry moved to accept the consent agenda that included the Dec. 18, 2023, meeting minutes, employee contracts, and Resolution No. 6, as presented in the finance packet. The motion was seconded by Audrey Hines and passed 5-0.

IV. BUSINESS

A. Old Business

No old business was brought before the Board.

B. Cybersecurity Firewall Request for Proposals

Three vendors submitted bids for the Cybersecurity Firewall RFP: ITOulet, SHI, and Century. ITOulet and Century fulfilled the requirements of the RFP, while SHI didn't include items on lines 17 and 19 on the RFP matrix. The proposed costs of the firewalls were: ITOulet, \$83,740.00; SHI, \$95,131.04; and Century, \$151,149.00.

The recommendation was to go with ITOulet to purchase the Fortigate-401F firewall as it will meet the institutional internet and cybersecurity requirements and integrate

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with other third-party cybersecurity product solutions. Funds to pay for this RFP will be utilized from the State of Kansas Cyber Security Monies.

Jessica Vaughn made a motion to accept the Cybersecurity Firewall bid from ITOulet for \$83,740, and Audrey Hines seconded the motion. It passed 5-0.

C. Cybersecurity XDR Request for Proposals

Two vendors submitted bids for the Cybersecurity XDR RFP: Eagle Technologies and SHI. Eagle Technologies: Cynet and SHI: CrowdStrike fulfilled the requirements of the RFP, while SHI: FortiEDR did not provide written responses to the items listed on the RFP. The proposed costs of the XDR solutions were: Eagle Technologies: Cynet, \$33,300.00; SHI: FortiEDR, \$234,595.69; and SHI: CrowdStrike, \$394,180.88. The recommendation was to go with Eagle Technologies to purchase the Cynet XDR as it will meet the cybersecurity requirements and integrate with the Fortigate firewall and other third-party cybersecurity product solutions. Funds to pay for this RFP will be utilized from the State of Kansas Cyber Security Monies.

Jessica Vaughn moved to accept the Cybersecurity XDR bid from Eagle Technologies for \$33,300, and she was seconded by Audrey Hines. The Motion passed 5-0.

D. General Student Eligibility for Federal Title IV Financial Aid Policy Review

The changes recommended in the policy are required for Title IV funding. The following language was added:

...or have a recognized equivalent as determined by Department of Education regulations to include:

- An associate degree;
- Successful completion of at least 60 semester or trimester credit hours or 72 quarter credit hours that does not result in the awarding of an associate degree, but that is acceptable for full credit toward a bachelor's degree at any institution; or
- enrollment in a bachelor's degree program where at least 60 semester or trimester credit hours or 72 quarter credit hours have been successfully completed, including credit hours transferred into the bachelor's degree program.
- For a student who enrolls without completing high school, a transcript indicating the student has excelled in high school. The student must no longer be enrolled in high school, must satisfy your school's written policy for admitting such students, and must be starting a program that leads at least to an associate's degree or its equivalent.

Donna Henry moved to accept the policy changes as presented. Arlen Leiker seconded the motion, which passed 5-0.

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E. Rodeo Lease Agreement

Trustees reviewed the annual agreement with the Thomas County Fair Board to lease the arena from August 14, 2024 through May 17, 2025, for \$3,000. Audrey Hines made a motion to approve the Rodeo Lease Agreement as presented, which Donna Henry seconded. The motion passed 5-0.

F. Saint Francis High School Memorandum of Agreement

Trustees reviewed the standard agreement the College has with area high schools to teach concurrent classes. The agreement is with USD 297 Saint Francis High School.

A motion by Jessica Vaughn was seconded by Donna Henry to approve the Saint Francis High School Memorandum of Agreement as presented. The motion passed 5-0.

G. Zero Trust Endpoint RFP

Four vendors were sent the RFP for bids on the Cybersecurity Zero Trust Endpoint. Only one vendor submitted a bid, as they're the only company that provides Ringfencing. They supplied the sole source letter. The solution with an educational discount is \$21,125.00. The administration recommended purchasing the Threatlocker ZPP solution as it is the only technology on the market that allows the College to deploy policies to Windows computers on campus to proactively prevent malicious software if the firewall or XDR solution fails, providing the last layer of defense. Funds to pay for this RFP will be utilized from the State of Kansas Cyber Security Monies.

Jessica Vaughn moved to accept the Zero Trust Endpoint bid from Threatlocker for \$21,250. She was seconded by Audrey Hines. The motion passed 5-0.

H. Resignation

English instructor Deb Bickner submitted her retirement letter, effective at the end of the spring 2024 semester. She has taught at CCC for 37 years.

Jessica Vaughn moved to accept the resignation with regrets. Audrey Hines seconded the motion, which passed 5-0.

I. Executive Session

At 5:48 p.m., Jessica Vaughn moved to enter into a 20-minute executive session with the Board and President Carter. Audrey Hines seconded the motion, which passed 5-0.

At 6:08 p.m., the Trustees returned to an open session.

At 6:09 p.m., Jessica Vaughn moved to enter into a 10-minute executive session with Trustees and President Carter. Audrey Hines seconded the motion, which passed 5-0.

At 6:19 p.m., the Trustees returned to an open session with no action.

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V. Foundation Update

Melissa Rickford said the Foundation's design team is planning a spring fundraising event for April 13 at the Frahm Farmlands airport hangar. The Annual Giving Campaign has raised around \$12,000, with funds continuing to come in. Scholarships were recently awarded in memory of late Foundation board members Cynthia Dixon and Jay Todd.

VI. Reports

1. Nikol Nolan, Student Affairs
Vice President Nolan thanked everyone who helped with the spring semester's Welcome Week activities. Students in the Norton Correctional Facility are using tablets and laptops for the first time. The College has been approved for the next round of Second Chance Pell for students at NCF.
2. Dr. Tiffany Evans, Academic Affairs
Dr. Evans said Academic Council set goals for the spring semester.
3. Sheri Knight, Business Affairs
Vice President Knight said her department is working on a lot of reports.
4. Doug Johnson, Public Relations
The Gove County billboard along Interstate 70 is being updated. The College will use state grant funds to promote CCC to special populations, which include single parents and youth who have aged out of foster care.
5. Kenny Hernandez, Athletics
Director Hernandez is working on spring eligibility. Indoor track had five national qualifiers at the first meet on Jan. 20. Women's and men's basketball each had big wins in January. Students in ag sports will be recognized at halftime of the men's basketball game on Jan. 24. He is meeting with various student-athletes to create academic plans to be successful in the spring semester.
6. Seth Carter, President
Dr. Carter said the College is concerned about federal legislation that prevents institutions from withholding transcripts, but state legislators are working to reverse it.

VII. Comments from Trustees

There were no comments from Trustees.

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VIII. Adjournment

At 6:20 p.m., Jessica Vaughn made a motion to adjourn. Donna Henry seconded the motion, which passed 5-0.

Signed: _____
Chairperson

Signed: _____
Secretary