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**Cultural Arts Center-Roof Replacement
(submission deadline is 12 p.m. CST on Feb. 18, 2020)**

Colby Community College (CCC) is currently seeking competitive sealed bids to replace the upper roof portion of the roof on the Cultural Arts Center on CCC's main campus (1255 S. Range Ave. Colby, Kansas 67701). The selected vendor will be responsible for the removal, disposal, and installation of a thermoplastic polyolefin (TPO) roofing system (Vendor responsibility).

Overview: CCC is replacing a sub-section of the upper roof on the Cultural Arts Center roof, measuring approximately 8,600 square feet. The vendor is responsible for the following:

- Measuring the total dimension of the roof to ensure accuracy of approximate square footage
- Removal and disposal of the current roof structure
- Replacement of any sub-structure that is necessary
- Fastening of two layers of at least 1 ½ inch insulation
- Install all taper insulation between draining openings to promote drainage of roof
- Install rhino bonded, TPO roofing system
- Flash all necessary penetrations and walls with TPO finish
- Disclosure of warranty

All applicable insurance and permits must be included within the vendor's bid.

Project Timeline: the Cultural Arts Center-Roof Replacement RFP will be reviewed and voted on at the February 24th, 2020 Board of Trustees Meeting. The selected vendor(s) must have this area completed on or before May 8, 2020.

Exclusions: Any project exclusions or any portion of the bid that cannot be completed must be disclosed in an area labeled *exclusions*. In addition, any deviation from the project overview and timeframe must also be disclosed in the area labeled *exclusions*.

Sales Tax: Colby Community College is a tax exempt entity and all sealed bids should reflect the exclusion of sales tax.

Vendors are required to physically look at and measure the project site. The physical inspection must occur on or before February 17, 2020, before 12:00 pm (noon). Please coordinate these

activities with Seth Carter, (785) 460-5400 or e-mail him directly at seth.carter@colbycc.edu. Any questions can also be directed to the aforementioned contact provided.

All sealed bids need to be finalized and turned in by February 18, 2020, by 12:00 PM (noon) to Thomas Hall (CCC's Main Campus), attention: Seth Carter. These bids will be opened by the Vice President of Business Affairs, Executive Vice President, and one staff member.

The Board meeting will be held on February 24, 2020, to select a vendor or vendors. The selected vendor will be notified after approval has been received from the Board of Trustees.

Please direct questions or bids to Seth Carter, seth.carter@colbycc.edu or contact him directly at (785) 460-5400.

Statement of Disclosure: The board reserves the right to reject any or all bids, to accept that bid which appears to be in the best interest of the college, to waive any informalities in any part of any bid, and to reject any or all bids received after the date and time specified. Any bid may be withdrawn prior to the scheduled time for the opening of bids. The bidder to whom the award is made may be required to enter into a written contract with the college and provide a performance or public works bond as required by law or the Board of Trustees (where applicable).