

July 18, 2022

Dear Members:

The regular meeting of the Board of Trustees of Colby Community College will be held on **Monday, July 18, 2022, at 5:00 p.m.** in the Board Room, Thomas Hall, of Colby Community College, Colby, Kansas, to access the meeting via Zoom, please utilize this link: <https://colbycc.zoom.us/j/7507007180> Password: 101520CSC or call in utilizing this number: + 1 312 626 6799 US (Chicago), Meeting ID: 750 700 7180

Items of business on the agenda include the following:

I. Open Meeting

II. Introductions

III. Approval of the Consent Agenda

- A. Minutes of June 20, 2022
- B. Resolution #12 (as presented in the finance packet)

IV. Business

- A. Old Business
- B. Athletic Insurance Renewal (Action)
- C. Careers in Health Care-SAPP Approval (Action)
- D. Hays Medical Contract (Action)
- E. Mission, Vision, Philosophy, and Purposes (Discussion)
- F. Revenue Neutral Request (Action)
- G. Request to Move Board of Trustees Meeting Date (Action)
- H. Rodeo Bids (Action)
- I. Resignations (Action)
- J. Executive Session
 - a. Action if Necessary

V. Foundation Update

VI. Reports

- A. Reports from administrators
 - 1. Nikol Nolan, Student Affairs
 - 2. Tiffany Evans, Academic Affairs
 - 3. Justin Villmer, Business Affairs
 - 4. Doug Johnson, Public Information
 - 5. Mike Saddler, Athletics
 - 6. Seth Carter, President

VII. Reports and Comments

- A. Comments from Trustees
- B. Other Items

VIII. Adjournment

Respectfully,



Seth Macon Carter
President

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

CCC Mission: **Challenge** students to adapt to a diverse society. **Create** opportunities for student growth. **Connect** student learning with professional experiences.

July 18, 2022

I. CALL TO ORDER:

The Regular board meeting of the Board of Trustees of Colby Community College, Thomas County, Kansas, was held in Thomas Hall on Monday, July 18, 2022, at 5:00 p.m. The Board of Trustees, Dr. Seth Carter, Vice President Dr. Tiffany Evans, Vice President Nikol Nolan, and Sloane Enninga from the Colby Free Press were present in the room. All others attended via Zoom videoconferencing.

MEMBERS PRESENT:

Quintin Flanagan, Audrey Hines, Jessica Vaughn, Arlen Leiker, Patrick Toth, Donna Henry and Dr. Seth Carter were present.

MEMBERS ABSENT:

None

OTHERS PRESENT:

Doug Johnson, Director of Public Affairs and Mike Saddler, Athletic Director. Chriss Ellison recorded the minutes.

II. INTRODUCTIONS:

None

APPROVAL OF THE CONSENT AGENDA:

A motion was made by Donna Henry to approve the consent agenda and was seconded by Audrey Hines. It passed 6-0.

BUSINESS

A. OLD BUSINESS:

None

B. ATHLETIC INSURANCE RENEWAL (ACTION):

The College administrative team recommended that the College continue with the secondary insurance plan with a \$1,000 deductible, a two-year benefit period, and a \$25,000 maximum through the Great American Insurance Company for an annual premium of \$88,000. The College should also continue to use AG to pay the claims from a self-funded account for an annual cost of \$1,500. For the catastrophic plan, the College will remain with Mutual of Omaha with the same plan for a \$25,000 deductible and a \$5,000,000 maximum at a cost of \$12,361. Audrey Hines made a motion to accept these recommendations for the athletic insurance renewal and Jessica Vaughn seconded the motion. It passed 6-0.

C. CAREERS IN HEALTH CARE (ACTION):

The College administrative team requested to start the Careers in Health Care program. Funding will come from the EXCEL program and Career and Technical Education funds. This program is geared towards high school juniors and seniors and will be offered at no cost to the students. This program will create a qualified workforce for our local and area health care providers. Patrick Toth made a motion to accept the program. This was seconded by Arlen Leiker and the motion passed 6-0.

D. HAYS MEDICAL CONTRACT (ACTION):

The administrative team requested a renewal of the existing contract between the College and Hays Medical Center. The contract allows Hays Medical to come to the Colby campus and ensure that the College's medical equipment is working properly. The contracted services have increased in price. Audrey Hines made a motion to accept the contract as presented and was seconded by Patrick Toth. It passed 6-0.

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E. MISSION, VISION, PHILOSOPHY, AND PURPOSE (DISCUSSION):

The Trustees completed their annual review of the College's mission, vision, philosophy, and purposes. The Board requested to see an emphasis on technical programs, hands-on learning and data to support this effort.

F. REVENUE NEUTRAL REQUEST (ACTION):

The Board of Trustees voted to notify the county of the College's intent not to remain revenue neutral. The formal hearing will be held on August 22, 2022. Arlen Leiker made a motion that the College will not remain revenue neutral, and this was seconded by Audrey Hines. The motion passed 6-0.

G. REQUEST TO MOVE BOARD OF TRUSTEE MEETING DATE (ACTION):

The College administrative team requested to move the August 15, 2022, Board of Trustees meeting to August 22, 2022, at approximately 5:15 in the Thomas Hall Board Room. The rationale for this request is that the College will have to hold a public hearing for the budget on an additional day if the meeting date is not changed. Jessica Vaughn made a motion a motion to approve the date change and was seconded by Donna Henry. It passed 6-0.

H. RODEO BIDS (ACTION):

The College requested to use Medicine River Rodeo Company to put on the College's rodeo for the amount of \$26,500. Bids were also received from Jason Fillmore and Southwick Rodeo Company, but neither bid fully encompassed the needs of the College. Audrey Hines made a motion to accept the bid as presented and was seconded by Arlen Leiker. The motion passed 6-0.

I. RESIGNATIONS (ACTION):

Resignations were accepted by Rusty Elmore, head coach of the men's basketball team, and Joshua Oller, assistant baseball coach. Donna Henry made a motion to accept the resignations as presented. Audrey Hines seconded the motion and it passed 6-0.

J. EXECUTIVE SESSION:

At 5:48 p.m., a motion was made by Quintin Flanagin to have a 15-minute executive session, and this was seconded by Jessica Vaughn. At 6:04 p.m., a motion was made by Quintin Flanagin to extend the session by 10 additional minutes. This was seconded by Jessica Vaughn. The Board of Trustees reconvened in open session at 6:14 p.m. with no action taken.

III. FOUNDATION UPDATE:

Jennifer Schoenfeld, Director of the Endowment Foundation, shared that a promotion for the livestock judging team alumni dinner would be on social media. The annual scholarship dinner and auction will be on August 19, 2022, at the Colby Event Center.

IV. REPORTS:

REPORTS FROM ADMINISTRATORS:

1. Nikol Nolan, Vice President of Student Affairs, shared that her departments were in full swing for the fall semester. Student move-in is the weekend of August 12, 2022. The new housing director was working on room assignments.
2. Dr. Tiffany Evans, Vice President of Academic Affairs, shared that the College catalog is almost ready for print. This project has required the efforts of several different people. Summer enrollment is up from last year.
3. Dr. Carter presented for the Vice President of Business Affairs. Dr. Carter has been working on several requests for proposals for the College.

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4. Doug Johnson, Director of Public Information, shared that since April 2022, four former students have returned to work at the college.
5. Mike Saddler, Athletic Director, shared how the College student-athletes have excelled in the classroom and exceeded academic challenges.
6. President Carter thanked the Board of Trustee members for their service to the College and considered himself fortunate to work with these members.

REPORTS AND COMMENTS:

The Board members were pleased to learn that the summer enrollment numbers were up. They were also pleased to learn of the athletes' academic successes and thanked everyone for their service.

ADJOURNMENT:

A motion was made by Audrey Hines to adjourn the meeting, and Arlen Leiker seconded the motion. It passed 6-0, and the meeting adjourned at 6:29 p.m.

Signed: _____ Chairperson

Signed: _____ Secretary