



---

**Colby Community College (CCC) – AG Networking Equipment  
RFP (Submission deadline is noon on 30 March 2023)**

**Overview and Background:**

Colby Community College is located in the northwest corner of Kansas, approximately 50 miles from the Colorado and Nebraska borders. The college was established in 1964; it is a dynamic institution of more than 2,400 students. In addition to a main campus of approximately 60 acres, CCC operates a 60-acre farm for students to use as a hands-on laboratory and training facility.

CCC is seeking bids for additional network expansion for the new Agriculture building. This will cover network switches, wireless access points, security cameras, and battery backups.

**Project Goals:**

CCC is seeking competitive, sealed bids to purchase networking equipment for the new Agricultural Center.

**General Information:**

CCC is requesting vendor specific networking equipment to match our existing infrastructure.

- Twenty (20) Uniview IPC324SR3-DSF28KM-G 4MP fixed dome camera
- Twelve (12) Ruckus R650 Wireless Access Points
- Twelve (12) Ruckus Analytics 3 YR licenses
- Twelve (12) Ruckus AP Management Licenses or VSCG
- Four (4) Ruckus ICX8200-48-PF20-E2 Network Switches
- Four (4) Ruckus Management Licenses for VSCG (3 YR)
- Four (4) Ruckus 10G-SFPP-TWX-0101 stacking cable
- Two (2) Tripplite SMART3000RMXL2U Rackmount UPS
- Two (2) Tripplite BP48V60RT3U XL Battery Pack
- All devices must include a three-year term support and warranty. Any questions can be directed to Douglass Mc Dowall, Information Technology, at (785) 460-5484 or email at [douglass.mcdowall@colbycc.edu](mailto:douglass.mcdowall@colbycc.edu).

- The RFP will be posted on CCC's website, <https://www.colbycc.edu/vendors>, and can be downloaded from there directly as of 5:00 p.m. on 2 March 2023.

### **Project Timeline:**

The network equipment bids proposed **MUST** include an ETA for delivery to CCC before July 30, 2023. If you are not able to meet or exceed this deadline, please provide a timeline that you are able to accommodate.

### **Submission of Proposals:**

Respondents to this RFP must submit their sealed proposal – by hand or email – no later than 12:00 p.m. (CST) on 30 March 2023, to Sheri Knight, located in the Thomas Hall Administration Office (CCC's Main Campus), or via email [sheri.knight@colbycc.edu](mailto:sheri.knight@colbycc.edu).

- The proposals will be opened by the Vice President of Business Affairs and the Accounting Administrative Assistant.

### **Anticipated Selection Schedule:**

All submitted proposals will be reviewed and evaluated, and then CCC will recommend to the Board of Trustees (BOT) for a decision; the BOT meeting will be held on 17 April 2023. The selected vendor will be notified within 24 hours after a recommendation has been approved by the BOT.

### **Elements of Proposal:**

A submission should, at a minimum, include the following elements:

1. Manufacturer and model of units being proposed.
2. All additional options.
3. Please disclose the Manufacturer's Suggested Retail Price (MSRP).
4. Specific warranty details for each unit proposed.
5. Document any related fees or processing fees.
6. Document any delivery fees to have the items delivered to CCC.
7. Timeframe to secure and deliver items.

## **Mandatory Disclosures**

### **Tax Exempt:**

Colby Community College (CCC) is a tax-exempt entity. All bids should reflect no sales tax included in the final submission.

### **Exclusions:**

If any exclusions exist as a part of this proposal, vendors must clearly define them in a section labeled *exclusions*.

### **Sub-Contracted Work (if applicable):**

If any of the scope of the project will be outsourced to a third party, the vendor name and work to be completed must be included in the proposal. CCC reserves the right to request a different subcontracted company.

### **RFP Questions (if applicable):**

Vendors should only direct inquiries and questions to the following individual(s) at CCC. Any communication received by anyone else at CCC should not be included in the proposal.

### **Point(s) of Contact:**

Sheri Knight, sheri.knight@colbycc.edu or contact her directly at (785/460-5407

### **Statement of Disclosure:**

The board reserves the right to reject any or all bids, to accept that bid which appears to be in the best interest of the college, to waive any informalities in any part of any bid, and to reject any or all bids received after the date and time specified. Any bid may be withdrawn prior to the scheduled time for the opening of bids. The bidder to whom the award is made may be required to enter into a written contract with the college and provide a performance or public works bond as required by law or the Board of Trustees (where applicable).