



*Challenge. Create. Connect.*

## **Colby Community College-Farm Truck**

Colby Community College (CCC) is seeking competitive sealed bids to purchase a truck for the CCC Farm. In addition, CCC will be trading in 1999 Ford F-350 (trade-in specifications are detailed below). **If the vendor does not wish to trade for the 1999 Ford F-350, please state within your bid, as the College is open to selling the truck themselves.** The submitted sealed bid shall not exceed **\$35,000**. Multiple bids may be submitted by the same vendor as long as the vendor adheres to the terms of the Request For Purchase (RFP). The RFP was updated on 12/3/2019 to provide vendors a broad range of options. Changes made on this RFP are highlighted in yellow throughout the RFP in **yellow**. The following are requirements for purchase unless stated otherwise:

### **General:**

- **¾ ton**
- **2017 Model or Newer (preference will be provided to newer vehicles)**
- 5<sup>th</sup> Wheel Trailer Hitch-Recessed (Preferred)
- Automatic Transmission
- **Cab & Chassis (acceptable)**
- Clear/Unbranded Title
- Crew Cab (Preferred)
- Cruise Control
- Double Cab Truck (Minimum Requirement)
- Flat Bed (Preferred)
- Four Wheel Drive
- **Gas Engine (must be at minimum of a V8 engine)**
- Keyless Entry
- Less than 100,000 miles for diesel (preference will be provided to lower mileage options- if price is comparable)
- **Long Bed**
- **Rear Gear Ratio of a Minimum 4.10 (preference will be provided to higher gear ratios)**
- Power Locks
- Power Windows
- Single Axel
- Tires (minimum tread depth of 7/32)
- Trailer Tow and Hitch

**Preferences:**

- Preferred Colors: White, Beige, Silver, Gold/Tan (lighter colors preferred)

\*Please disclose all additional options on the truck not listed above. In addition, please disclose retail value (utilizing NADA) of the submitted bid **or the original Manufacture Suggested Retail Price (MSRP) if the truck is new**. This ensures CCC is making the most informed decision and accurately comparing bids before purchasing.

The selected vendor will be responsible for he transporting and delivering the truck to Colby Community College. All sealed bids submitted should reflect the inclusion of this cost. *Bids shall not exceed **\$35,000*** (this amount should only reflect the actual sale price of the truck submitted for bid not to include the trade-in value of CCC's truck).

\* Preference will be provided to trucks that are lower mileage, newer, and most remaining factory warranty (if applicable).

**Trade-In Information:**

1999 Ford F-350 Lariat

*Vin # 1FTWW33F0XEB48057*

Miles: 269,535

Crew Cab

Dually

Four Wheel Drive

Manual Transmission

Power Locks

Power Windows

*The vendor must submit a NADA trade appraisal with the submission of the trade-in value.*

**Mandatory Disclosures:**

Colby Community College (CCC) is a tax-exempt entity. All bids should reflect no sales tax included in the final submission.

Vendors who are submitting a bid are required to physically inspect CCC's trade-in. This ensures the vendor can accurately assess the truck's value.

All sealed bids need to be finalized and turned in by *December 10, 2019*, by 12:00 PM (noon) to Thomas Hall (CCC's Main Campus), attention: Seth Carter. Electronic submissions are also accepted via the email address below (bids will not be evaluated until after the submission time). The Board of Trustees will select a vendor at the *December 16, 2019* regulary scheduled Board Meeting.

Please direct inquires, questions or bids to Seth Carter, [seth.carter@colbycc.edu](mailto:seth.carter@colbycc.edu) or contact him directly at (785) 460-5400.

**Statement of Disclosure:** The board reserves the right to reject any or all bids, to accept that bid which appears to be in the best interest of the college, to waive any informalities in any part of any bid, and to reject any or all bids received after the date and time specified. Any bid may be withdrawn prior to the scheduled time for the opening of bids. The bidder to whom the award is made may be required to enter into a written contract with the college and provide a performance or public works bond as required by law or the Board of Trustees (where applicable).