



April 21, 2023

Dear Members:

A special meeting of the Board of Trustees of Colby Community College will be held on Friday, April 21, 2023, at 12:00 pm in the Thomas Hall boardroom of Colby Community College, Colby, Kansas, for the purpose of selecting a vendor for the Hines Hall renovation. To access the meeting via Zoom, please utilize this link: <https://colbycc.zoom.us/j/7507007180> or call +1 312 626 6799 US (Chicago), Meeting ID: 750 700 7180.

I. Open the Meeting

II. Review and Approve the Notice of Special Meeting

III. Business

Hines Hall Renovation RFP (Action)

IV. Adjournment

Respectfully,

A handwritten signature in blue ink that reads "Seth Macon Carter". The signature is written in a cursive style.

Seth Macon Carter
President



**Record of the Proceedings of the Governing
Body April 21, 2023**

I. Open Meeting

The Special Board of Trustees Meeting was called to order at 12:00 pm (noon).

Members Present:

Arlen Leiker, Quintin Flanagan, Audrey Hines, Patrick Toth, Jessica Vaughn, and Dr. Seth Carter.

Others Present:

Nikol Nolan, Vice President of Student Affairs; Mrs. Sloane Enninga from the Colby Free Press; Vice President of Business Affairs, Ms. Sheri Knight.

Members Absent:

Donna Henry

II. Review and Approve the Notice of Special Meeting.

The review and approval of the Special Meeting occurred.

III. Business

The Board of Trustees met to take action on the Hines Hall Renovation RFP. Colby Community College issued an RFP to replace Hines Hall first floor after the flood damage that occurred during winter break. Two vendors submitted bids for the Hines Hall RFP: Stephens Construction, Inc; and Woofter Construction and Irrigation. Both vendors have stated that they will be able to meet all of the requirements for the renovation. Stephens Construction's bid was for \$281,568, and Woofter Construction's bid came in at \$260,380. Since both companies met all requirements of the RFP, it was recommended that the College utilize Woofter Construction (\$260,380) for a cost of \$21,188 less on the project.

Board Member Toth made the motion to accept Woofter Construction's bid in the amount of \$260,380, Board Member Leiker seconded the motion, the motion passed 5-0.

IV. Adjournment

Board Member Hines made a motion for adjournment, seconded by Board Member Toth. The motion passed 5-0 and the meeting concluded at 12:06 pm.

Signed: _____
Chairperson

Signed: _____
Secretary