

July 17, 2023

Dear Members:

The regular meeting of the Board of Trustees of Colby Community College will be held on **Monday, July 17, 2023, at 5:00 p.m.** in the Board Room, Thomas Hall, of Colby Community College, Colby, Kansas, to access the meeting via Zoom, please utilize this link: <https://colbycc.zoom.us/j/7507007180> Password: 101520CSC or call in utilizing this number: + 1 312 626 6799 US (Chicago), Meeting ID: 750 700 7180

Items of business on the agenda include the following:

I. Open Meeting

II. Introductions

III. Approval of the Consent Agenda

- A. Minutes of June 19, 2023
- B. Resolution #12 (as presented in the finance packet)

IV. Business

- A. Old Business
  - a. Pasture Lease Agreement (Action)
- B. Agricultural Center Naming Rights (Action)
- C. Coaching Incentive Structure (Action)
- D. Collections Report (Action)
- E. Disposition of Surplus (Action)
- F. Executive Director KACC KPERS Request (Discussion)
- G. Fairness in Women's Sports Act Policy (Action)
- H. FHSU Articulation Agreement (Action)
- I. Policies for Review (*Accrediting Bodies, Child Abuse Policy, COVID-19 Student Adherence, SAP Policies*)-Action)
- J. Revenue Neutral Request (Action)
- K. Rodeo RFP (Action)
- L. Resignations (Action)
- M. Executive Session
  - a. Action if Necessary

V. Foundation Update

VI. Reports

- A. Reports from administrators
  - 1. Nikol Nolan, Student Affairs
  - 2. Tiffany Evans, Academic Affairs
  - 3. Sheri Knight, Business Affairs
  - 4. Doug Johnson, Public Information
  - 5. Kenny Hernandez, Athletics
  - 6. Seth Carter, President

VII. Reports and Comments

- A. Comments from Trustees
- B. Public Comments/Other Items

Respectfully,  
VIII. Adjournment



Seth Macon Carter  
President



**RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY**  
**July 17, 2023**

CCC Mission: **Challenge** students to adapt to a diverse society. **Create** opportunities for student growth. **Connect** student learning with professional experiences

**I. CALL TO ORDER**

The regular meeting of the Board of Trustees of Colby Community College, Thomas County, Kansas, was held in Thomas Hall on Monday, July 17, 2023, at 5:00 p.m.

**MEMBERS PRESENT**

Arlen Leiker, Donna Henry, Audrey Hines, Patrick Toth, Jessica Vaughn, and Dr. Seth Carter.

**MEMBERS ABSENT**

Quintin Flanagan.

**OTHERS PRESENT**

Dr. Tiffany Evans, Vice President of Academic Affairs; Nikol Nolan, Vice President of Student Affairs; Sheri Knight, Vice President of Business Affairs; Kenny Hernandez, Athletic Director; and Sloane Enninga from the Colby Free Press. Doug Johnson recorded the minutes.

**II. INTRODUCTIONS**

No introductions.

**III. APPROVAL OF THE CONSENT AGENDA**

Audrey Hines moved to accept the consent agenda and was seconded by Arlen Leiker. The motion passed 5-0.

**IV. BUSINESS**

**A. Old Business**

Pasture Lease Agreement

Since the July meeting, the legal portion was updated on the agreement to reflect the following address:

*220 acres of pasture located E 1/2 of S T1S R33W and NW 1/4 of S36 T1S. 25-1-33 and 36-1-33.*

However, because the address on the agreement was still incorrect, the item was tabled.

# RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

July 17, 2023

## **B. Agricultural Center Naming Rights**

The administrative team at Colby Community College recommended naming the new agriculture building the Lon. R. Frahm Agricultural Center. Trustees also reviewed the proposed names of several rooms inside the facility.

Donna Henry motioned to approve the naming rights for the new agricultural building. Arlen Leiker seconded the motion, and it passed 5-0.

## **C. Coaching Incentive Structure**

Trustees and Dr. Carter discussed a coaching incentive emphasizing academic and athletic achievement. Bonuses can be earned for team GPA, graduation, retention, and athletic achievements.

Donna Henry seconded a motion from Audrey Hines to accept the coaching incentive structure. The motion carried 5-0.

## **D. Collections Report**

Sixty-two accounts were recommended to be sent to collections. A motion was made by Audrey Hines and seconded by Arlen Leiker to approve the collections report. The motion passed 5-0.

## **E. Disposition of Surplus**

Trustees reviewed a list of items from the IT department that will be resold on the PurpleWave auction site or recycled because the technology is old or defective.

Donna Henry made a motion to dispose of the presented items, which Patrick Toth seconded. It passed 5-0.

## **F. Executive Director KACC KPERs Request**

President Carter discussed paying for the KPERs and health insurance for the executive director of the Kansas Association of Community Colleges. Colby would be the college of record and would be reimbursed in advance by the other colleges. No action was taken.

## **G. Fairness in Women's Sports Act Policy**

The policy is pursuant to House Bill 2238. Interscholastic, intercollegiate, intramural or club athletic teams or sports that are sponsored by Colby Community College shall be expressly designated as one of the following based on biological sex: (1) Males, men or boys; (2) females, women or girls; or (3) coed or mixed. Athletic teams or sports designated for females, women or girls shall not be open to students of the male sex. Dr. Carter emphasized that the policy is not a political statement, nor does it reflect institutional beliefs; the policy is required to be compliant with House Bill 2238 for the state of Kansas.

## **H. FHSU Articulation Agreement**

The agreement with FHSU was updated to reflect the College's Associate Degree Nursing program. A motion by Donna Henry was seconded by Patrick Toth to

# RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

July 17, 2023

approve the articulation agreement with Fort Hays State University. The motion passed 5-0.

## **I. Policy Review (Accrediting Bodies, Child Abuse Policy, COVID-19 Student)**

The following policies were reviewed: Accrediting Bodies, Child Abuse Policy, COVID-19 Student Adherence, and the SAP Policy.

Arlen Leiker moved to update or review the Accrediting Bodies, Child Abuse, and SAP policies and remove the COVID-19 policy. He was seconded by Audrey Hines. The motion passed 5-0.

## **J. Revenue Neutral Request**

The College requested not to stay revenue neutral, but Dr. Carter said the institution anticipates lowering the levy by approximately one mill. He recommended holding the Revenue Neutral and the Public Budget Hearing before the Aug. 21, 2023, regular meeting of the Trustees.

A motion by Patrick Toth to approve the revenue-neutral request was seconded by Donna Henry. It passed 5-0.

## **K. Rodeo RFP**

Colby Community College received two vendor bids for the rodeo: McCloy Rodeo (\$30,000) and Medicine River Rodeo Company (\$25,000). The administrative team recommended selecting Medicine River Rodeo Company for \$25,000.

A motion was made by Arlen Leiker to accept the bid from Medicine River Rodeo Company and was seconded by Audrey Hines. The motion passed 5-0.

## **L. Resignations**

Director of Advising Megan Augustine, Equestrian Head Coach Adrienne Schaunaman, and Alicia Nunn, Coordinator of Outreach and International Students, resigned to pursue other opportunities. Alyssa Gaede resigned as an admissions counselor to accept the Coordinator of Outreach and International Students position. Maintenance technician Shayne Moss was terminated for job abandonment. Patrick Toth moved to accept the resignations and the termination of Shayne Moss. The motion was seconded by Audrey Hines.

The motion passed 5-0.

## **M. Executive Session**

At 5:44 p.m., Audrey Hines made a motion to enter into a 10-minute session with the Board and President Carter. Donna Henry seconded the motion, which passed 5-0.

At 5:55 p.m. in the open session, Arlen Leiker moved for a 10-minute executive session with the Board and President Carter, which was seconded by Donna Henry. The motion carried 5-0.

# RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

July 17, 2023

Trustees returned to open session at 6:05 p.m. At 6:06 p.m., Arlen Leiker moved for a 10-minute executive session with the Trustees and President Carter on call.

At 6:16 p.m., the Trustees resumed in open session with no action.

## V. Foundation Update

Melissa Rickford said there are two new scholarships – the Nathan Emmons Memorial Scholarship, in memory of former employee Nate Emmons. The Helen Frahm Memorial Nursing Scholarship was started by her grandson, Lon Frahm. The Ag Center still has donations coming in. The annual scholarship benefit auction is on August 18 at the Colby Event Center. Over 1,000 invitations have been mailed, and other marketing campaigns will start soon.

## VI. Reports

1. Nikol Nolan, Student Affairs  
Students will be returning one month from the day, Aug. 17. Student Services will meet weekly to prepare for the return of students.
2. Tiffany Evans, Academic Affairs  
100% of practical nursing and associate degree nursing students passed the NCLEX on the first attempt. She has been writing several end-of-year reports such as the nursing, nursing initiative grant, Dept. of Education grant, ag education, and some others. Several initiatives, such as Multiple Measures, will be launched soon. Multiple measures reviews grade point averages, standardized test scores, and others to place students properly.
3. Sheri Knight, Business Affairs  
Vice President Knight said she is working on year-end reports. Budgets for 2023-24 are nearly finalized.
4. Doug Johnson, Public Relations  
The Annual Report is being finalized. Depending on the publisher's timeline, it will go to the Trustees in August or September at the latest.
5. Kenny Hernandez, Athletics  
Volleyball players were scheduled to arrive on July 28. He is putting together a comprehensive schedule and, to date, has 166 events. Athletics will be starting a booster club that he intends to be led by community members. Five teams were on the NJCAA All-Academic list. Volleyball had the-third best GPA (3.87) in the nation. Fifty-three students made All-Academic teams; twenty-three student-athletes had a 4.0 GPA.
6. Seth Carter, President  
Dr. Carter said the swimming pool was drained and was being painted by a few volunteers.

# RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

July 17, 2023

## VII. Comments from Trustees

Trustees. Donna Henry said she was interested in the activities planned for the first week of classes. Arlen Leiker and Audrey Hines thanked everyone for their effort. Patrick Toth thanked the staff for staying around after the executive sessions. Jessica Vaughn thanked the staff and appreciated the activities planned for students.

## VIII. Adjournment

Patrick Toth moved to adjourn, and Arlen Leiker seconded the motion. It passed 5-0, and the meeting adjourned at 7:37 p.m.

Signed: \_\_\_\_\_  
Chairperson

Signed: \_\_\_\_\_  
Secretary