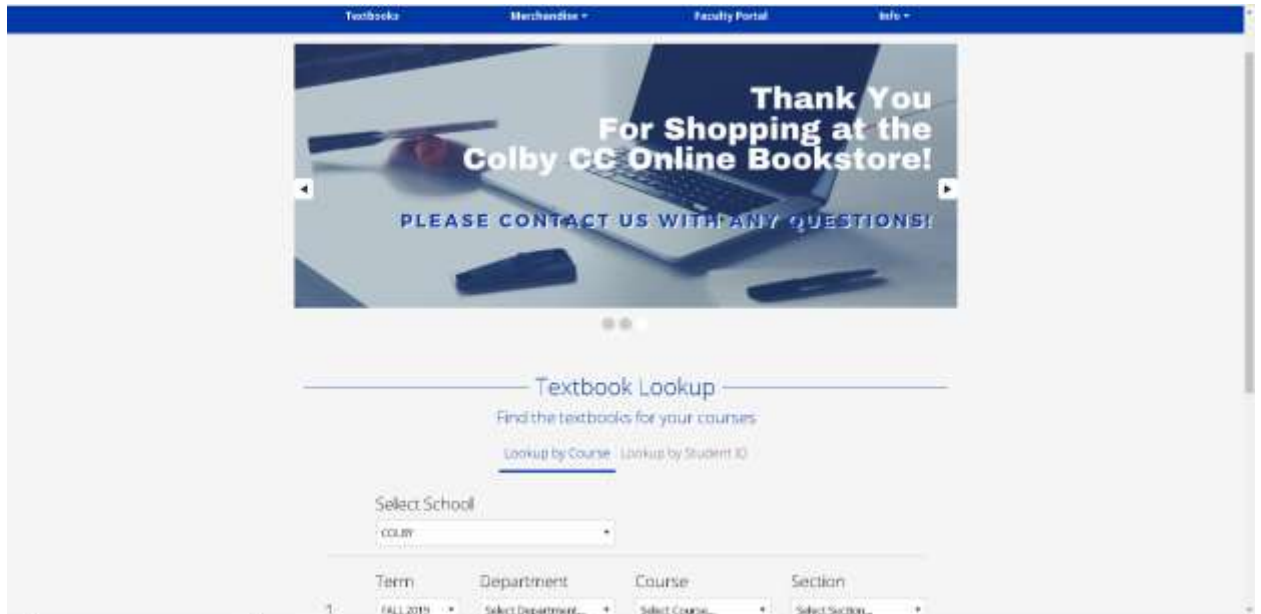


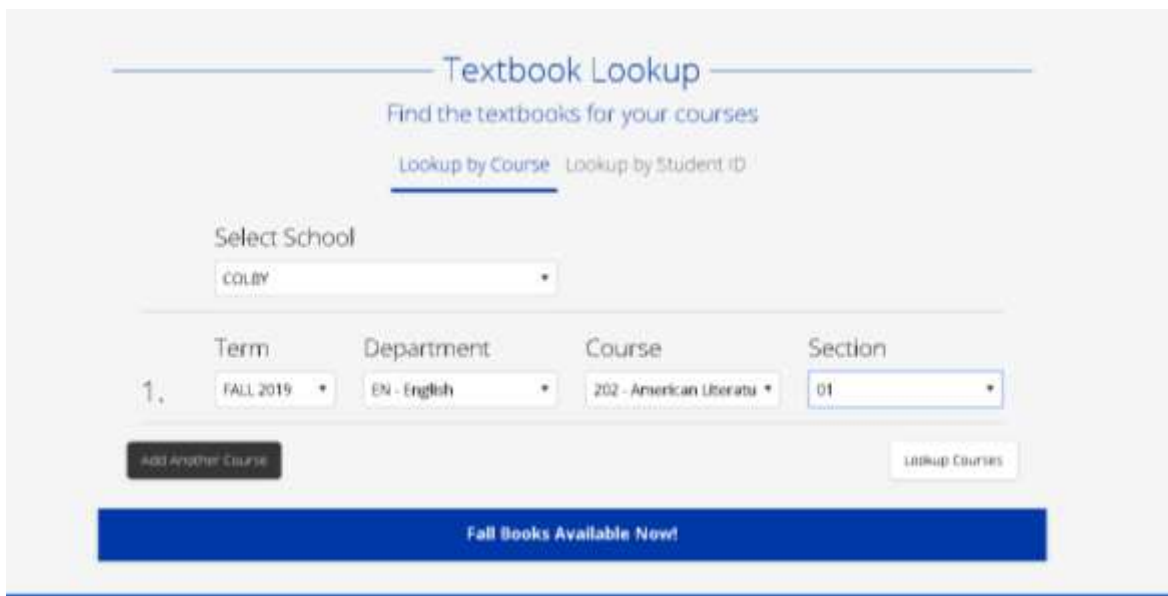
How to Order Books Online

First, you will need to access your class schedule for the semester via TrojanWeb or through a printed copy your Advisor provided you with during enrollment.

- 1) Go to <https://colby.textbooktech.com/> and scroll down to where you see Textbook Lookup.



- 2) Start entering your class information into the boxes



- 3) Click on Add Another Course and enter in the information like the step above until all of your classes are entered in.

The screenshot shows the 'Textbook Lookup' page with the following elements:

- Header: Textbook Lookup, Find the textbooks for your courses
- Navigation: Lookup by Course, Lookup by Student ID
- Form: Select School (COLBY), Term (FALL 2019), Department (EN - English), Course (202 - American Literatu), Section (01)
- Buttons: **Add Another Course** (circled in red), Lookup Courses
- Footer: Fall Books Available Now!

- 4) Click on Lookup Courses

The screenshot shows the 'Textbook Lookup' page with the following elements:

- Header: Textbook Lookup, Find the textbooks for your courses
- Navigation: Lookup by Course, Lookup by Student ID
- Form: Select School (COLBY)
- Table of courses:

	Term	Department	Course	Section
1.	FALL 2019	EN - English	202 - American Literatu	01
2.	FALL 2019	MU - Music	176 - Introduction to Mu	01
3.	FALL 2019	SO - Sociology	176 - Introduction to Soc	01
4.	FALL 2019	CO - Computer	176 - Computer Concept	02
5.	FALL 2019	Select Department...	Select Course...	Select Section...

- Buttons: Add Another Course, **Lookup Courses** (circled in red)

5) Scroll down to the bottom of the page and click on Add products to Cart

Marq Office 2019/Digi World 5 E
Txts+Cirrus 6 Mo
This item is a Choice
Author: Rutkosky
Publisher: Emc/P
Edition: 2020
ISBN: 9780763889708

Quantity: 1
New: \$184.95

Microsoft Office,2019,Marquee Access
This item is a Choice
Author: Rutkosky
Publisher: Emc/P
Edition: 19
ISBN: 9780763888251

Quantity: 1
New: \$141.95

Back to Lookup

Add 5 products to Cart

6) Then scroll down to the bottom of the page and click on Checkout

Required for EN - 202 - 01
Rental due date: December 12, 2019

Listen W/Cd+Access Card \$29.95 1 \$29.95
Condition: Rental
Required for MU - 176 - 01
Rental due date: December 12, 2019

Soci-ology
Introduction To Sociology (Oer) \$15.95 1 \$15.95
Condition: Rental
Optional for SO - 176 - 01
Rental due date: December 12, 2019

Marq Office 2019/Digi World 5 E
Txts+Cirrus 6 Mo \$184.95 1 \$184.95
Condition: New
Choose for CD - 176 - 02

Microsoft Office,2019,Marquee Access \$141.95 1 \$141.95
Condition: New
Choose for CD - 176 - 02

Subtotal: \$403.75
Est Tax: \$35.36
Est Grand Total: \$439.11

Empty Cart Update Cart Checkout

7) Follow the steps required for payment

BOOKS
www.CentralCollegeBooks.com
Secure Checkout

1 Delivery
2 Payment
3 Review

Guest Checkout | Returning User

Guest Checkout

Name

[Continue](#)

Summary

Items

	Microsoft Office 2010 Release Book Price: \$20.95 Qty: 1 Total: \$20.95
	Microsoft Office 2010 Step-By-Step Guide Book Price: \$9.95 Qty: 1 Total: \$9.95
	Introduction to Sociology Book Price: \$10.95 Qty: 1 Total: \$10.95
	Introduction to Psychology Book Price: \$21.95 Qty: 1 Total: \$21.95
	Introduction to Psychology Book Price: \$9.95 Qty: 1 Total: \$9.95

Central College Books
100 South Perry Avenue, Coffeyville, Kansas 67321
info@centralcollegebooks.com
(785) 863-7000