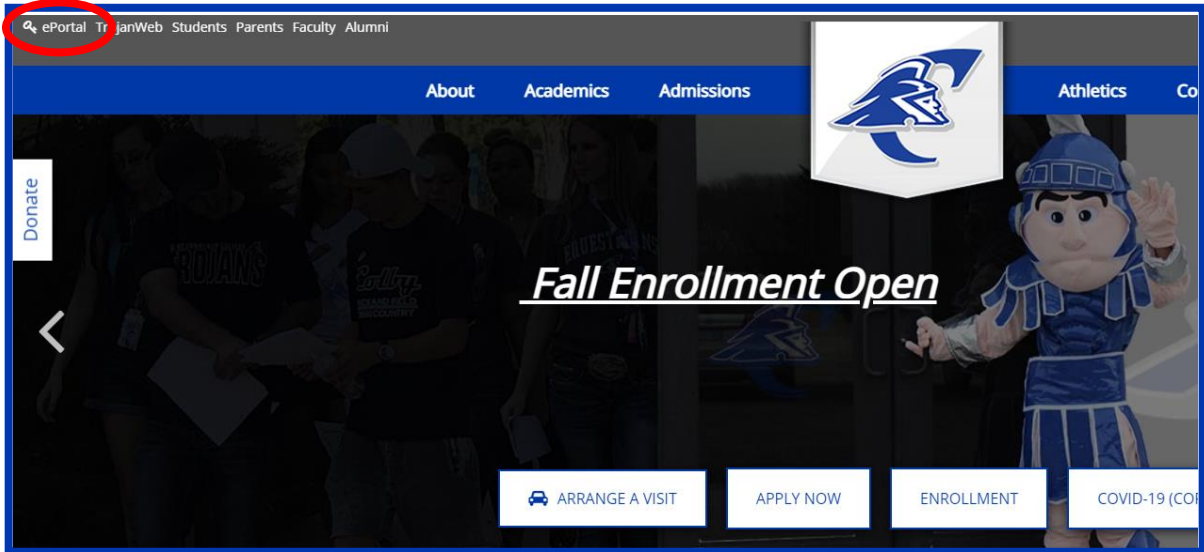




## How to Add Classes

1. Go to [colbycc.edu](http://colbycc.edu) and click on “ePortal”.



2. Log into ePortal using the information sent to you in your welcome email.

i.e., Mary Smith

**Username:** 000123456 (student ID number without dashes)

**Password:** ms2021

COLBY  
COMMUNITY COLLEGE

Student ID Number (Ex: 123456789)

Remember me

Continue

[Instructions](#) | [Forgot Password](#) | [Help](#)

COLBY  
COMMUNITY COLLEGE

Student ID Number (Ex: 123456789) [Not you?](#)

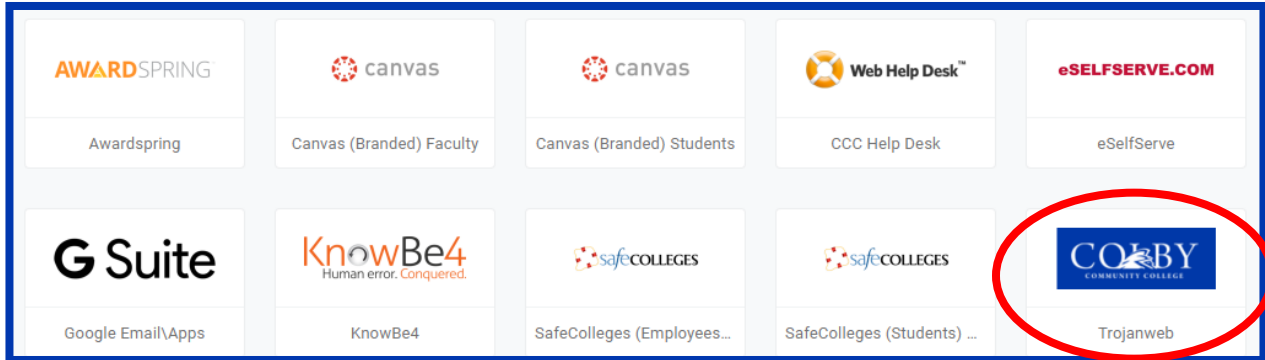
Password

Continue

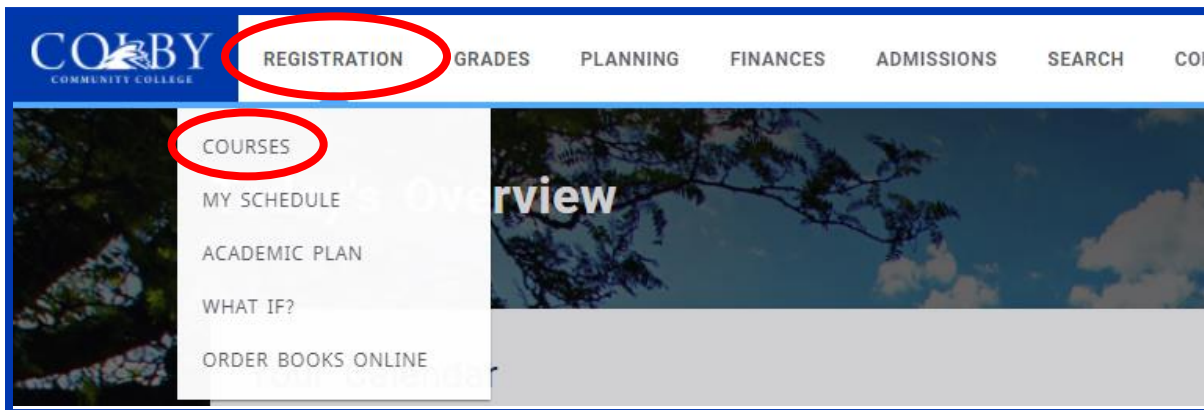
[Instructions](#) | [Forgot Password](#) | [Help](#)



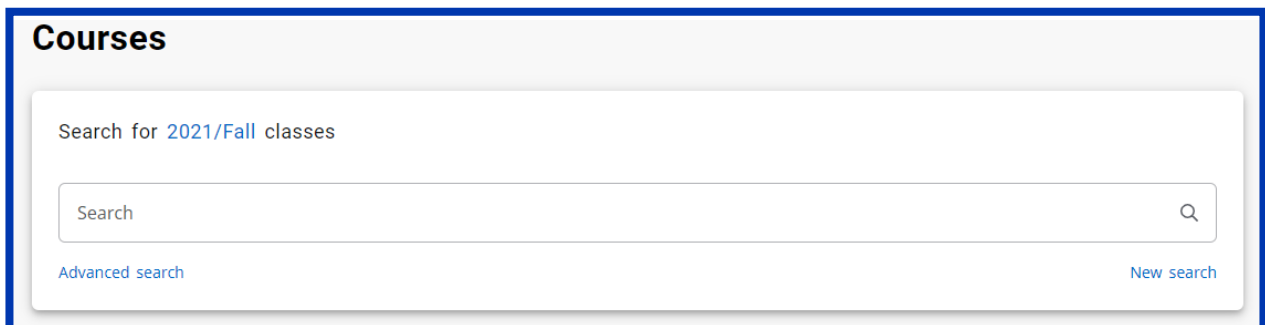
3. Select the TrojanWeb icon.



4. Click on the "REGISTRATION" tab and then select "COURSES."



5. Search the classes you would like to add.





6. Once you have found the class, select "ADD."

<p>MA178: College Algebra Year: 2021   Term: Fall   Session: Main Subtype: Lecture   Section: 03 Type: Course   Credit type: Credit Duration: 8/16/2021 - 12/9/2021 12:30 PM - 1:45 PM MW Colby Community College</p>	<p>3.00 Credits</p>	<p>3 Seats Left</p>	<p><b>ADD</b></p>
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7. When you have added all of your desired classes, select "REGISTER."

8. You have completed registration. An advisor will approve your class(es) shortly.